

Denmark Gymnastics Club

Governance and Management Policy

Policy Title:	Governance and Management Policy
Date of Issue:	January 2022
Controlling Body:	Denmark Gymnastics Club Committee

1. Introduction

The Denmark Gymnastics Club Committee is committed to ensuring and up-holding good governance and management practices is applied to all areas of operation and services. Policies and Procedures provide a framework for the mission and values of our Club for our Committee to work within.

2. Policy

2.1 Governance

The Denmark Gymnastics Club Committee is charged with the running of Denmark Gymnastics Club and shall undertake the following tasks:

- Ensure Policy and Procedures are developed, reviewed and implemented.
- Ensure that Denmark Gymnastics Club has a dynamic Strategic Vision and Plan in place.
- Support and work collaboratively with the Club President and Head Coach.
- Ensure that all Committee Members undertake their duties in the best interest of Denmark Gymnastics Club and its members.
- Meet regularly to discuss and assess club direction and general business.
- To conduct an annual review of the Committee and Club's performance.
- To develop, approve and implement annual Budget and Club Planning documents.

2.2 Management

- Make sure systems are in place to ensure Denmark Gymnastics Club's operations adhere to policy and procedures, strategic plans and legislative requirements.
- Report to the Committee on the operational and financial aspects of the Club.
- Recruit appropriately skilled and experienced staff.
- Manage resources as outlined in the approved budget.

3. Scope

The Governance and Management Policy applies to Denmark Gymnastics Club.

4. Roles and Responsibilities

Role	Responsibility
Committee	<ul style="list-style-type: none">• Oversee operation of Denmark Gymnastics Club
President	<ul style="list-style-type: none">• Organisational leadership for the development and management of an effectively run Club.
Head Coach	<ul style="list-style-type: none">• Operation management of coaches, classes and enrolments.

5. Monitoring, Evaluation and Review

The Governance and Management Policy will be reviewed on an annual basis by the Denmark Gymnastics Club Committee and the President and updated as necessary.

6.0 Supporting Documents

- Committee Roles and Responsibilities document:
[DGC%20Committee%20Positions%202022.pdf](#)
- Denmark Gymnastics constitution:
[../Downloads/Denmark%20Gymnastics%20Constitution.pdf](#)

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Date of first issue: January 2022

Date of last review: January 2022

Date of next review: January 2023

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Signed: 

Signed: 

Responsible Officer: Vice President, DGC

Date: 27th February 2022

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